To, Date :

ONE (Ocean Network Express ) Line (India) Pvt. Ltd.

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| --- | --- | --- | --- |
| NAME OF THE SHIPPER / CONSIGNEE |

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 |
| ADDRESS OF THE SHIPPER / CONSIGNEE |

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 |
| IEC NUMBER |  |
| GST NUMBER |  |
| OFFICE CONTACT NUMBER |

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| 1 |  |
| 2 |  |
| 3 |  |

 |
| OFFICE FAX NUMBER |

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 |
| OFFICE WEBSITE ADDRESS |

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| EMAIL ID FOR RECEIVING BL DRAFT , E-BL, EXPORT QUERIES*\*Not applicable for Consignees* |

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| EMAIL ID FOR RECEIVING EXPORT INVOICES*\*Not applicable for Consignees* |

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| EMAIL ID FOR RECEIVING ARRIVAL NOTICES, E- DO, IMPORT QUERIES*\*Not applicable for Shippers* |

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| EMAIL ID FOR RECEIVING IMPORT INVOICES*\*Not applicable for Shippers* |

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| ESCALATION CONTACT (*In case of Emergency*) |

|  |  |
| --- | --- |
| MOBILE 1 |  |
| MOBILE 2 |       |
| MOBILE 3 |       |

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We hereby certify that the aforesaid details are true and correct. Please find attached copies of

**1.** IEC **2.** Company Registration **3.** GST Certificate **4.** PAN card **5.** Electricity bill (and/or) MTNL bill.

All copies are duly attested by the Authorised Signatory of *"Name of Shipper / Consignee".*

**6**. Bank account details are duly attested by the bank.

Incase of any change in above details, we agree to keep your office informed and re-submit the relevant documents along with the revised KYC form.

For

Name :

 Designation :